

**CLERK REPORT TO FULL TOWN COUNCIL MEETING 24th November 2020**

The following actions were allocated to the Clerk at the October 2020 Town Council meeting.

<b>MINUTE</b>	<b>ACTION</b>	<b>STATUS</b>
<b>2021/148</b>	Facilities Management subcommittee	The group has met. Terms of reference need writing.
<b>2021/150</b>	Staff appointment	Ruth Thompson started on 17 <sup>th</sup> November and is completing an induction. Ruth will make arrangements to meet with councillors over the next couple of weeks.
<b>2021/151</b>	Planning White Paper consultation.	A request for an extension for town council comment was made of MHCLG. No reply has been received.
<b>2021/152</b>	Correspondence	Ireland Bridge. No reply from CBMDC about when 20mph zone will be implemented. Trinity Kitchen. No reply from Rev Martyn Weaver.
<b>2021/153</b>	Remembrance Sunday	Bingley Remembrance Group thanked. Chair laid wreath.
<b>2021/155</b>	Covid response	Cards with contact details. Reply awaited from Ward Officer.
<b>2021/156</b>	Priestthorpe Annexe	Replies from CBMDC solicitor and developer circulated.
<b>2021/162</b>	Office furniture	Order received and in office.